

**San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
Wednesday, June 8, 2022, 5:30 pm**

MINUTES

President McKenna called the meeting to order at 5:32 pm.

BOARD MEMBERS PRESENT Directors Ek, McKenna, Muns, Nelson, Pierce, Raddatz and Robles

BOARD MEMBERS ABSENT None

STAFF PRESENT Fire Chief Brainard, Division Chiefs Browning and Lawler, Administrative Officer/Finance Officer, Administrative Assistant Rians, and Deputy Fire Marshal Napier.

APPROVAL OF AGENDA

By Board Consensus, the agenda was approved.

The Agenda for the Regular Meeting of June 8, 2022, was posted at District Headquarters on Friday, June 3, 2022, at 5:00 pm.

Director Robles led the Pledge of Allegiance.

PUBLIC COMMENT

Corbin Sabol, candidate for the State Assembly's 79th District, introduced himself to the Board.

SPECIAL PRESENTATION

San Miguel Leadership conducted badge-pinning for Firefighter Paramedics Corey Switzer and Garrett Hardin, who passed probation and received their District badges.

Director McKenna called the meeting to recess at 5:41 pm.

The Board, personnel, and their family members enjoyed cookies and attended a Community Outreach event at Station 15. **The recess ended, and the meeting came back to order at 6:01 pm.**

CONSENT AGENDA ITEMS

Upon a motion by Director Raddatz, second by Director Ek, and vote (unanimously in favor), the Consent Agenda was approved.

1. Approve the Minutes: Regular Meeting of May 11, 2022
2. Approve Board Member Stipend Payments.
3. Approve Resolution 22-12 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Requesting a Temporary Transfer of Funds from the County Treasurer, County of San Diego, for Fiscal Year 2022/2023.
4. Approve Resolution 22-13 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Establishing the Limit for Appropriations of Proceeds of Tax Subject to Limitation for Fiscal Year 2022/2023.
5. Approve Resolution 22-14 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Acknowledging Receipt of a Report Made by the Deputy Fire Marshal of the San Miguel Consolidated Fire Protection District Regarding the Inspection of Certain Occupancies Requiring Annual Inspection be Performed in Such Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

INFORMATIONAL ITEMS

6. Finance Committee Update – The Finance Committee will give an update from their last meeting.

Directors Nelson, Raddatz (chair), and Robles shared discussion topics from the most recent Finance Committee Meeting. The preliminary budget was reviewed and the Committee shared plans to revisit spending priorities in the next couple months. Facilities, borrowing funds from the County, and recession planning were also discussed.

ACTION AGENDA ITEMS

7. Proposed Preliminary Budget – The Board of Directors will discuss and may take action on adopting the 2022/2023 Preliminary Budget.

After discussion and clarification on some line items, the following changes were requested:

- 1) Page 21, Line Item 235 - \$60,000 for Public Relations to be removed
- 2) Page 26, "Station 15 Renovation" under Facilities Replacement/Renovation Fund be changed from "TBD" to \$250,000

Upon a motion by Director McKenna, second by Director Pierce, and vote (unanimously in favor), the 2022/2023 Preliminary Budget was adopted with the above changes.

Director Pierce also noted that Community Enhancement Funds from County Board of Supervisors may still be available.

8. CalPERS Lump Sum Payment – The Board of Directors may take action on approving the CalPERS Lump Sum Payment instead of Monthly Payments.

Upon a motion by Director Robles, second by Director Nelson, and vote (unanimously in favor), the CalPERS Lump Sum Payment was approved.

INFORMATIONAL ITEMS

9. Wildland/Weather Update Presented by Chief Browning.

Chief Browning shared a PowerPoint presentation on weather conditions, fire risk, and training/resources being utilized in anticipation of extreme weather and fire events.

REPORTS

10. Committee Reports

Director Muns attended the Heartland Communications meeting and shared an interim Director has been appointed while they seek someone to fill the vacant position. He also shared bargaining agreements for dispatchers and management were approved.

Director Pierce attended the CSDA San Diego Chapter meeting and reports a presentation on Cyber Protection was given.

11. Directors' Reports

Director Nelson noted that San Miguel Station 23 was utilized as a polling location during the June 7 election. He inquired if overtime costs were incurred by the District to accommodate the County of San Diego Registrar of Voters. By Board Consensus, an Action Item to discuss collaborations with the County and potential reimbursements/offsetting of election costs will be placed on the next Agenda.

12. Chief's Report

Action Plan Recap from May 11, 2022, Board Meeting

- Finance Committee to provide informational item update at a future meeting

Community Outreach Team – Lead by Captain Tobin Riley

- Open Houses, Pancake Breakfasts
 - Firefighter Paramedic Matt Richards: Kids Trading Cards and Dinner at the Fire House
 - Engineer Scott Medinger and Firefighter Paramedic Taylor Diehl Sidewalk CPR, Stop the Bleed project
 - Captain Justin Fuller & Human Resources Specialist Britanie Jacobson: District social media expansion and short Training/Fire Prevention videos
 - Engineer Joe Bartucca: Special Event Coordinator and Fire Expos
 - Captain Patrick Carroll: Community Events involvement with Board of Directors
 - Firefighter Paramedic Garret Hardin: Recruiting and Paramedic School presentations
 - Deputy Fire Marshal Brent Napier: Communication with Fire Safety Councils
 - Dr. Ennis Jackson: District High Schools mass CPR training
- **July 9th Mt. Helix Fire Safety Expo at Station 21, Community Event, Pancake Breakfast, Sidewalk CPR, and Fire Prevention Messaging**

COVID Update

- Slight increase in personnel infections
- COVID surging in California
- No change in District SOP's, we are already taking necessary recommended precautions

Division Reports

- Goal is quarterly, the Board will receive topical updates from a Division

Director IT Policy

- Board of Directors received a draft for their review

Significant Incidents

- May 13, 1650, Lotus Lane High Wildland 5 acres SRA Aircraft Assistance
- June 5, 751 E. Bradley Structure Fire trapped 19-year-old developmentally disabled person was rescued, very likely 1-2 more minutes and the victim may not have survived

Off Duty Rescue

- May 11, unnamed employee witnessed a strongarm robbery and pepper-sprayed perpetrator that was armed with a knife.

San Diego County Fire Chief's Association

- Elected President

13. Association of San Miguel Chief Officers Communications

Battalion Chief Durrell spoke on behalf of the Chief Officers Association. He discussed preparation for fire season and shared that Lakeside has formalized a Duty Battalion Chief position. Chief Officers are continuing their education with State Fire Marshal certifications.

14. Association of San Miguel Firefighters Communications

Captain Mike Hays spoke on behalf of Local 1434, sharing that personnel are preparing for fire season while managing staffing with a couple long-term injuries. The negotiations team is being formed. Engineer Hille leaves July 2 for another deployment to aid Ukraine. Captain Riley is getting a lot of community events scheduled. Captain Hays echoed Chief Brainard regarding the community event at Station 21 on July 9. Lastly, members of the Local will be meeting on June 14 to sort out more details on the firefighter memorial planned near the front door of Headquarters.

15. Correspondence

Chief Brainard received a letter from the Kiwanis thanking San Miguel for participating in their Annual First Responders Dinner.

President McKenna adjourned the meeting to Closed Session at 8:13 pm.

CLOSED SESSION AGENDA ITEMS

16. Closed Session – Legal Counsel Performance Evaluation (Government Code §54957)

17. Closed Session – Conference with Labor Negotiator (Government Code §54957.6)

Agency Negotiators: Directors Ek, McKenna, Robles, & Attorney Joseph Sanchez
Employee Organization: Association of San Miguel Firefighters IAFF Local 1434

18. Closed Session – Conference with Legal Counsel – Potential Litigation
(Subdivision (b) of Government Code §54956.9) – Number of Cases: 1

President McKenna reconvened the meeting to Open Session at 10:05 pm.

ACTION PLAN RECAP

- Administrative Officer/Finance Officer Harris to make changes to Preliminary Budget
- Action Item on next agenda re: discussion of County collaboration and costs the District assumes
- Board Policy Committee to review Draft Director IT Policy

*The next Board Meeting will be a Regular Meeting, **July 13, 2022, 5:30 pm**, District Headquarters*

President McKenna adjourned the meeting at 10:06 pm.

Prepared and submitted by:

Shayna Rians

Board Recording Secretary